

SPG MEETING MINUTES



MEETING INFORMATION

Date and Time: Thursday, June 1, 2023; 6:05 to 7:31 p.m.

Location: Selkirk Montessori School, Kingfisher Room, and via Zoom videoconference

Attendees: Cheryl B., Melaina H., Estelle K., Jennifer S., Meghan N., Nicole C., Karen K., Penny N., Ying H., Erin H.

1.0 Meeting Call to Order

Cheryl B., Chair of the Selkirk Parent Group, called the June 1, 2023 meeting to order at 6:05 p.m.

1.1. Introductions

No introductions were necessary.

1.2. Review and Adopt Agenda

Cheryl B. added a new agenda item, "3.1.1. Classroom Representatives," under New Business. The agenda was reviewed and adopted as amended.

1.3. May 4, 2023 SPG Meeting Minutes

Meghan N. requested three amendments to the May 4, 2023 meeting minutes, under "2.1.2. Positions Filled & Recruitment" and "2.1.4. Community Education Night." Ying H. motioned that the May 4, 2023 meeting minutes be approved as amended. The motion was seconded by Nicole C. and approved unanimously.

2.0 Business Arising

2.1. Review Action Items

Cheryl B. reviewed action items outstanding, confirming the action item related to Classroom Discretionary Fund expenditures may be marked complete.

ACTION: Melaina H. to mark complete the action item related to Classroom Discretionary Fund expenditures.

2.1.1. Draft Guidelines Update

Meghan N. and Jennifer S. provided a verbal update on the SPG Guidelines project, confirming that a draft version will be developed over the summer and presented for review at the September 2023 meeting.

Members discussed the purposeful connection between the draft Guidelines and the Pacific Montessori Society's Bylaws and ways in which the Guidelines will be helpful for future members (such as by including templates).

ACTION: Melaina H. to update the action item related to the presentation of the draft Guidelines, confirming that Meghan N. and Jennifer S. will lead a related presentation at the September 2023 meeting.

2.1.2. End-of-Year Party Reminder

Cheryl B. shared information about the End-of-Year Party. Jennifer S. said that she will bring bamboo utensils, compost bags, paper plates and a table. Meghan N. said that she will bring a water container.

2.1.3. Community Education Night Recap

Cheryl B. shared information about the Community Education Night, led by school parent Roxy H., and members agreed the session was excellent and had many takeaways for both children and parents. Members discussed community-building efforts and the possibility of hosting more parent-led sessions in the future and potentially on a wide range of topics. Cheryl B. commented that this approach aligns with the Hot Lunch Program (whereas families involved in restaurants are also vendors).

2.2. Teacher Appreciation

Cheryl B. reported that an email communication to Classroom Representatives about the year-end Staff Appreciation will be issued shortly. Meghan N. volunteered to write and distribute the communication, in addition to drafting the Kudoboards.

ACTION: Meghan N. to send a Staff Appreciation email to Classroom Representatives.

ACTION: Meghan N. to draft the Staff Appreciation Kudoboards.

2.3. Freezies on the Green

Members discussed the upcoming Freezies on the Green event. Cheryl B. said she will speak to Natalia T. to ensure the half-day Hummingbird children are involved (potentially by receiving their freezies as part of their planned potluck).

ACTION: Cheryl B. to speak to Natalia T. to ensure the half-day Hummingbird children are involved in the Freezies on the Green event (potentially by receiving their freezies as part of their planned potluck).

Cheryl B. confirmed that a Kingfisher parent has purchased the larger, Mr. Freeze freezies for the Kingfisher students and that they will be handed out in a concealed manner, per historical practices. Members agreed that, in future years, the Kingfisher class will be asked to continue to organize their own freezies (both procurement and distribution). Cheryl B. said that 300 Deebees freezies have been donated by a parent and that an additional 100 will be purchased, ensuring ample supply.

2.4. Welcome Back BBQ

Cheryl B. reported that there are no new updates to share and Meghan N. said she will reach out to Jenner Chevrolet to ensure the Grillvarado has been repaired.

ACTION: Meghan N. to contact Jenner Chevrolet to ensure the Grillvarado has been repaired.

3.0 New Business

3.1. Chair Report

Cheryl B. provided a report.

3.1.1. Classroom Representatives

Members discussed Classroom Representative succession, with Meghan N. confirming she will continue as the Orca representative, Nicole C. confirming she will continue as the Owl representative and Karen K. confirming she will continue as the Racoon representative. Cheryl B. said she will: a) send an email to current Classroom Representatives to assess who is able and willing to continue in their role for the 2023/2024 year; and b) based on responses from the email, issue a school-wide call out to fill vacant positions. Members agreed that if there are remaining vacancies after the school-wide call out, that prior Classroom Representatives should be approached to see if they would be willing to assume roles in their new classrooms.

ACTION: Cheryl B. to send an email to Classroom Representatives to assess who is able and willing to continue in their role for the 2023/2024 school year.

Members discussed alternative modes of Classroom Representative communication with parents, such as via WhatsApp and Slack.

3.2. Fundraising Coordinator's Report

Penny N. reported she had no updates.

3.3. Treasurer's Report

Ying H. provided a report, stating that Art Card revenue will still be added and that there will be more field trip-related expense claims to process by year-end. Cheryl B. said that one additional pizza day may be held.

3.4. Academic & Administrative Report

Cheryl B. shared information about the school auction, saying it was reported to be the most successful auction in history. Members discussed the reasons why the event was so successful and how to translate success to the SPG, including the importance of conveying inclusivity to attract new members and personally inviting individuals to participate. Members agreed that classroom and SPG get-togethers, particularly at the start of school years, help to create feelings of welcomeness.

Erin H. provided an update on school activities, including upcoming concerts and track events. Erin H. reported that staff recently attended an excellent learning session on neurodiversity, and members agreed this may be a future Community Education Night topic. Erin H. confirmed that the office, and not the SPG, will provide a year-end thank you to the Legion.

4.0 Adjournment

4.1. Next Meeting Date

Cheryl B. said she will reach out to the leads of the Freezies on the Green and Welcome Back BBQ events to see if they need any support or information. Meghan N. said she will post a copy of the SPG Information Guide to the Google Drive and for the access of future event leads.

ACTION: Cheryl B. to reach out to the leads of the Freezies on the Green and Welcome Back BBQ events to see if they need any support or information.

ACTION: Meghan N. to post a copy of the SPG Information Guide to the Google Drive and for the access of future event leads.

Cheryl B. thanked Jennifer S. for her long-time SPG service, recognizing this will be her last meeting. Cheryl B. confirmed the next meeting will be tentatively scheduled for September 14, 2023 and held in-person. The meeting was adjourned at 7:31 p.m.