

SPG Meeting Minutes

MEETING INFORMATION

Date and Time: Thursday, October 17, 2024 @ 6 pm

Location: Selkirk Montessori School, Kingfisher Room

Attendees: Cheryl B., Sarah B., Asal T., Erik M., Ali D, Trish A, Ella A, Alyssa C, Meghan N, Robin K, Marie S, Estelle K, Jenn C, Noelle L, Peter M, Denton G, Shelly P

1.0 Meeting Call to Order

Cheryl B., Chair of the Selkirk Parent Group, called the October 17, 2024 meeting to order at **6:09 pm**.

1.1. Introductions 6:10 pm

Members provided introductions.

1.2. Review and Adopt Agenda 6:16 pm

Motion to approve Meghan N, seconded Robin K

1.3. Consent Agenda Approval 6:20 pm

Motion to approve Sarah B, seconded Erik M

2.0 Business Arising

2.1. Action Item Review 6:20 pm

No action items were reviewed.

3.0 New Business

3.1. Chair & Vice Chair's Report

3.1.1. Winter Staff Appreciation 6:21 pm

- Cheryl noted Nicole (C/K?) really wants to do the Christmas teacher appreciation. Did a great job at year-end last year. She did the legwork on banking, etc. last year, smoothed over the speedbumps
- Cheryl B describes history of winter staff appreciation and how we've done it here in the past. Used to be the class reps that organized it, during COVID Meghan + SPG took it on. After the pandemic the exec kept it going. Winter 2023 let the classes / class reps did their own thing. Nicole took it on as she wanted it to be through the whole school consistently. E-cards + electronic collection of \$
- Meghan N noted there was a poll about going back to the old way and almost universally it was no
- Cheryl B noted there were some ? around transparency — which teacher gets whatt, how much \$ involved, etc.
- Group discussed the different ways teachers chose or received gifts and whether or not there was any enquiries about where the \$ went, none were received
- Robin K noted the banking situation was complicated in the past which was cleared/resolved after last year and it's good to go

- Sarah B noted no red flags raised after last year so let's continue

3.1.2. Fall/Winter Community Education Night 6:30 pm

- Robin K might do the fall one this year (last year it was Montessori education and parenting), can do the same one again
- Robin K and Sarah B are meeting about auction on Friday, they'll work on the dates for Fall/Winter and then sort out the next one (possibly a topic on neurodivergence if we can't find someone from the school community to speak)
- Group discussed general ideas, promotion, childminding from the student base / leadership students. Also some grade 7 students who are looking to get experience babysitting / childminding and to raise some \$ for the spring break trip.
- Sarah B will send dates, but we're thinking both fall and spring community ed events

3.1.3. Review Back to School BBQ Success 6:37 pm

- Cheryl B noted it was a great success. This year we had so many volunteers and people involved that the event went smoothly, cleanup went smoothly, there was a small amount left over (due to gluten free miscommunication) but the staff had no problem tackling the leftovers.
- Natalia has done a great job as lead (her 2nd year as lead), Cheryl B noted it was the best yet
- Shelly P noted that the kindergarten class has been sent out late two years running and wondering if they can be sent early
- Alyssa C shared that they were holding some back a bit
- Marie Vice noted that the kindergarten gradual entry is staggered that day so explains why
- Cheryl B noted to Asal T to that we may need to budget for more hot dogs for next year so we have enough for all kids, parents. Sarah said 400 hot dogs and 400 buns for ~\$300ish at Costco. Alyssa noted we can get them through company food account at Sysco instead and it would be cheaper. There are minimums and logistics to work through.
- Asal T noted we typically budget ~\$750 and we don't spend anywhere near that much so we have the finances to do a bump up.

3.2 Fundraising & Volunteer Coordinator's Report 6:44 pm

3.2.1. Review Fall/Winter Fundraisers

- Nicole C isn't here. She's keen to do fundraising coordinator per Cheryl B
- Erik M noted that Eva reached out to do the McTavish Art Kits again this year
- Purdy's chocolates fundraiser is happening per ?
- Estelle K asked about the seeds and Melaina had done the entire thing last year. Estelle K shared a 2-3 week period from November to January is suggested
- Sarah B noted the seeds around end of January was too late
- Robin K said last year the seed fundraiser was a couple of weeks in January
- Robin K also noted that we need a single email for fundraisers with a menu with a calendar of when fundraisers are open, with links to each fundraiser, something that we can share outside of the school community with family and friends
- Sarah B asked about something that can go home with students (flyer, etc.)
- General discussion about combining the fundraisers, sending a quarterly calendar/menu of fundraisers, etc.
- Estelle will do the application with West Coast Seeds

3.3. Treasurer's Report 6:55 pm

3.3.1 2024-2025 Selkirk SPG Budget

- The supplied budget was reviewed at length by SPG Treasurer Asal T
- Motion to approve Peter M, Seconded Denton G

3.3.2 September 2024 Financial Summary

- No review as it was covered in 3.3.1.

3.4 Academic & Administrative Report 7:22 pm

- AGM is November 26th so we need to be before that
- Spaghetti social
 - We need some help in the kitchen as it's just Jenn and Noelle
 - General conversation about logistics
 - Thoughts about putting donation jars in the middle of the tables
 - Pasta, gluten free pasta, bread / garlic bread

3.5. Date and Agenda for Next Meeting 7:30 pm

- Next meeting Wednesday, November 20th, 2024 at 6:00 pm
- Action and agenda items for business arising:
 - Class rep outreach – Meghan to contact Nicole and the rest of it we'll figure out
 - SPG events + fundraiser calendar — Sarah B can do a rough draft of what this looks like and we can discuss at next meeting
 - Review the Halloween Bash
 - Review the Spaghetti Social
 - Teacher appreciation review
 - SPG Christmas Party

4.0 Adjournment

4.1. Next Meeting Date

The meeting was adjourned at 7:37 pm.