

SPG Meeting Agenda

MEETING INFORMATION

Date and Time: Thursday, February 26th, 2026 at 6:00 pm

Location: Selkirk Montessori School, Kingfisher Room (childcare not available)

<u>Time</u>	<u>Agenda Item</u>	<u>Lead</u>	<u>Materials</u>	<u>Outcome</u>
6:00 pm	1. Meeting Call to Order	Cheryl		
	1.1. Introductions	Cheryl	<i>Verbal</i>	Report
	1.2. Review and Adopt Agenda	Cheryl	Included	Adopt
	1.3. Consent Agenda Approval	Cheryl	Included	Approve
	1.3.1 January 15, 2026 Meeting Minutes		1.3.1	Approve
	1.3.2 Website Performance		1.3.2	Review
	1.3.3 Positions Filled		1.3.3	Review
6:20 pm	2. New & Existing Business			
	2.1. Chair & Vice Chair's Report	Cheryl/Sarah	<i>Verbal</i>	Report
	2.1.1. Fundraising Coordinator Search	Cheryl	<i>Verbal</i>	Report
	2.2. Community & School Events Report			
	2.2.1. Winter/Spring Events Brief Update	Sarah	<i>Verbal</i>	Report
	2.3. Fundraising & Volunteer Coordinators' Report			
	2.3.1. Winter/Spring Fundraisers Brief Update (West Coast Seeds, Compost, Purdy's, Art Cards, Spirit Wear, etc.)	Various	<i>Verbal</i>	Report
	2.4. Treasurer's Report			
	2.4.1. January 2026 Financial Summary	Asal	2.4.1	Approve
	2.5. Academic & Administrative Report	Erin	<i>Verbal</i>	Report
7:30 pm	2.6. January 2026 Follow-up Items			
	2.6.1. Website Content + Updates Discussion	Erik	<i>Verbal</i>	Discuss
	2.7. Agenda Items for Next Meeting	Cheryl	<i>Verbal</i>	Report
7:30 pm	3. Adjournment			
	3.1. Next Meeting: Thursday April 9th, 2026, 6:00 pm	Cheryl	<i>Verbal</i>	Adjourn

Thursday, January 15th 2026 6:00pm Selkirk Montessori School, Kingfisher Room

Start time: 6:05

Attending: Cheryl B, Anna K, Laura W, Marie S, Jenn C, Robin K, Estelle K, Alycia L, Sarah B, Angela H, Asal T, Peter M, Erik M, Noel L

1. Meeting call to order, Cheryl B, 6:06 pm

1.1. Introductions

- The group did introductions as a number of new and returning faces joined.

1.2. Review and adopt agenda 6:13

- The group reviewed the agenda
- No additions were requested

****Motion to approve – Sarah B, second Asal T, approved****

1.3. Consent agenda approval 6:14

- The group reviewed the agenda and no additions or notes were made

****Motion to approve – Peter M, seconded by Robyn K, approved****

2. New & Existing Business

2.1. Chair & Vice Chair's Report

2.1.1. Selkirk Open House 6:15

- January 22nd at 5:30 pm, group discussed the event, what it's about
- Sarah B noted that she will do up a flyer/poster and send to the group, Cheryl and Sarah will be at the SPG table

2.1.2. Fundraising Coordinator Search 6:18

- Cheryl B has no updates on candidates yet, work is in progress to find a new fundraising coordinator. If anyone is interested or has a nominee, please contact SPG.

2.2. Community & School Events Report

2.2.1. Winter/Spring Events Brief Update 6:19

- Sarah B gave the update:
 - Multicultural dinner, typically held in May, moving forward. Details to follow.

- Parent Education Night, working on logistics, aiming to schedule within the next month. Group discussed the event itself, shared potential topics.
- Selkirk Rocks the Heart, no current update. Sarah B will reach out to Penny to discuss the event. Noel noted that the checkerboard construction (starting January 26, going to February 6) may overlap and we need to consider.
- Sarah B also added that she has a number of potential fundraisers / event ideas lined up but not the capacity to run them all. Group discussed movie nights, bingo night, music trivia, etc. as "one night touch" events rather than larger investments of time + volunteers.

2.3. Fundraising & Volunteer Coordinators' Report

2.3.1. Winter/Spring Fundraisers Brief Update 6:35

- **West Coast Seeds** - Estelle K gave an update, posters are up around the school with QR codes. Content for weeklies, newsletter, social is with the staff. January 13th to February 3rd, delivery before Spring Break.
- **Purdy's Chocolate** - Cheryl B had a conversation with Renee regarding spring Purdy's fundraiser, she's agreed to do it. Noted that Purdy's created a new online system. Dates unknown at this point.
- **Compost + Soil** - Peter M secured free garden compost, we can sell off for a few \$ per bag to go along with the seeds fundraiser. Group discussed date logistics, Angela H recommended that we could contact seed purchasers via a google form, but then group also discussed that more exposure via the weeklies is a more inclusive idea as only ~30-40 families buy seeds. Cheryl B offered an idea to "pay what you want" for as much compost as you want to take, group agreed this is likely the maximum fundraising path. Marie S suggested that after pickup would be good, but people will need vehicles to pick it up. A number of people suggested a weekend would be better, the back-side "kiss and go" area would be better than the front of the school. Peter M to prepare logistics plan to bring to the February Selkirk SPG meeting.
- **Art cards** - Noel L noted that Art Cards are a go as five classes agreed to the event. Teachers get the art cards March 30th, ordering dates April 16-21st, arrive a couple of weeks later (around Mother's Day).
- **Parachute Ice Cream** - Noel L shared that we have locked in a gift cards + pints of ice cream fundraiser with Parachute, details to follow.
- **Spirit Wear** - Angela H noted we've lined up a printer that looks good. We're working on pricing with them, there's a volume discount at the vendor but we don't know how much volume we would be purchasing. Minimum quantity for ordering a specific item is 25,

which may require us to front some of the purchases and carry stock over the year to sell it down. Right now discussing Youth t-shirt, Adult t-shirt, Youth crew neck sweater, Adult crew neck sweater, tote bag and potentially a cap. Angela H noted that we're aiming to launch by open house, later in January.

2.4. Treasurer's Report

2.4.1. December 2025 Financial Summary 7:22

- Asal T gave the December financial update, attached to meeting package. Group discussed, no action items.

2.5. Academic & Administrative Report 7:26

- Marie S shared that the checkerboard maintenance runs January 26th to February 6th or so. Immersion Week is coming, would like to invite parents with special skills to share. Re-registration is going well so far, please get the word out to remind parents who haven't done it yet.

2.6. December 2025 Follow-up Items

2.6.1. Website Content + Updates Discussion 7:28

- Erik M noted that the previously approved website renewal (December meeting) hasn't taken place yet and he will move on that. Erik M will reach out to Melaina to get this off of her plate.

2.6.2. Google Drive + Documentation 7:29

- Erik M noted that the Meeting Packages folder is up to date. Erik M will request administrator access from Meghan and reach out to stakeholders.

2.7. Date and agenda items for next meeting 7:31

- February: Thursday February 26th, 2026 at 6:00 pm
- April: Thursday April 9th, 2026 at 6:00 pm
- May: Thursday May 7th, 2026 at 6:00 pm
- June: Thursday June 4th, 2026 at 6:00 pm

3. Adjournment

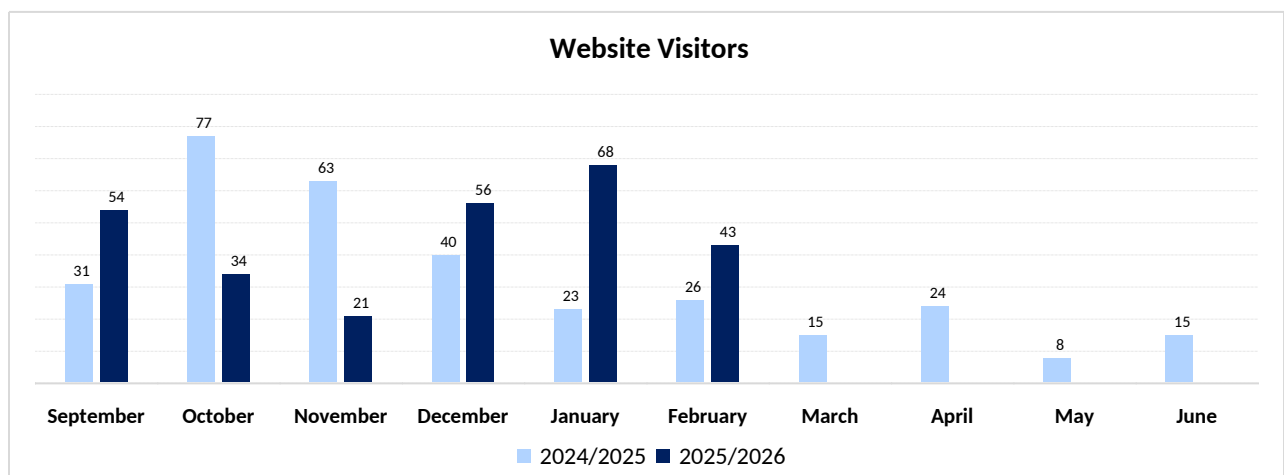
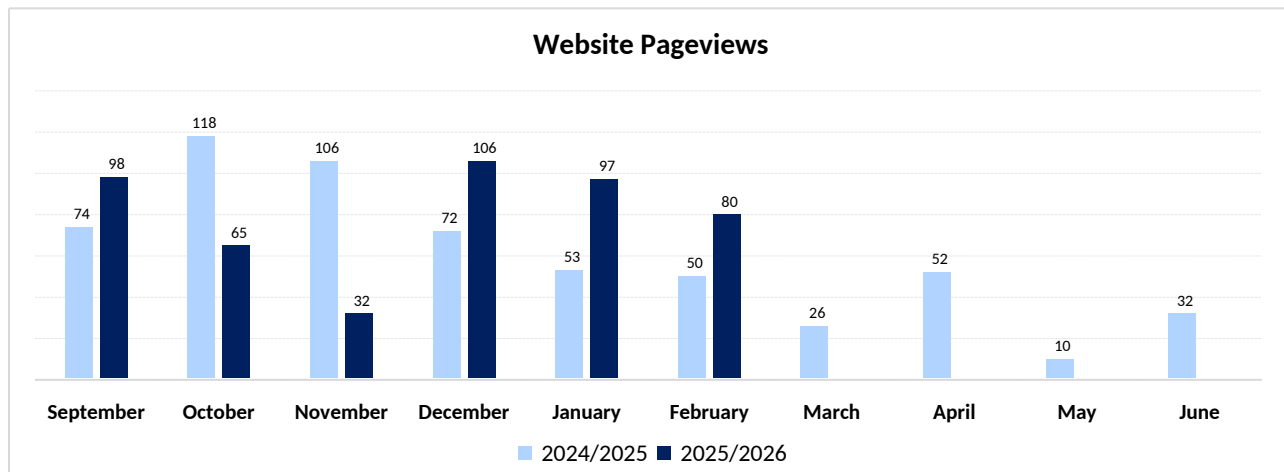
The meeting was adjourned at 7:36 pm

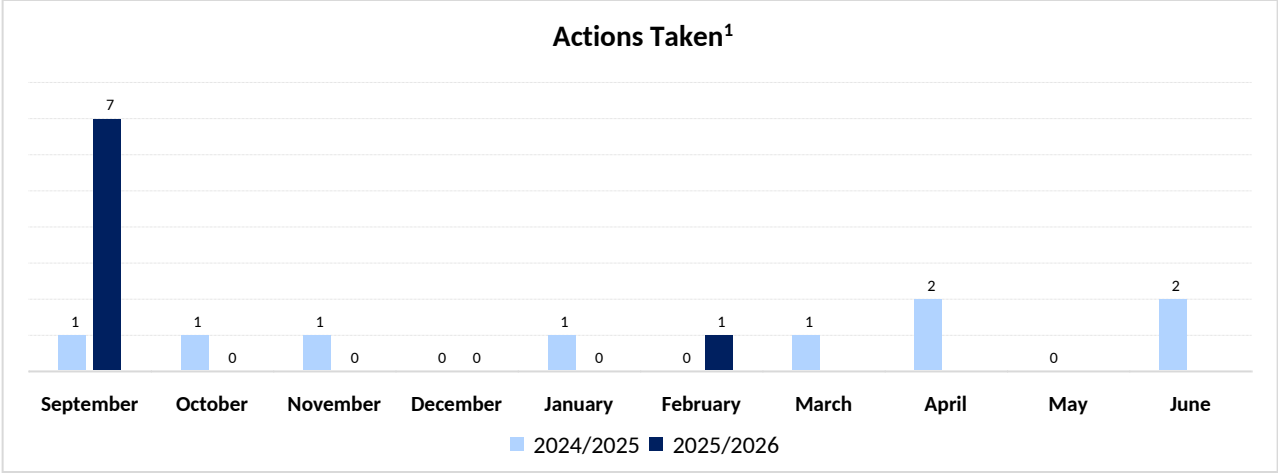
Website Performance

Background

In early 2023, when the Selkirk Parent Group (SPG) website idea was presented, the Secretary at that time committed to sharing performance statistics with the group on a per-meeting basis to determine whether the website is an effective tool and should continue to be used in future years. At the April 15, 2024 SPG meeting, members decided to continue with the website for the 2024/2025 school year, agreeing it was an effective communication and recruitment tool. The paid WordPress plan was downgraded to the free plan with advertisements at the end of December 2025 (as the low traffic likely did not warrant the cost, about \$100 annually); however, the vanity URL (www.selkirkparentgroup.com) was renewed for another year in November 2025. The following data represents traffic to the website to February 26, 2026.

Stats





SPG Positions Filled | 2025-2026

Chair	Cheryl B.
Vice Chair	Sarah B.
Treasurer	Asal T.
Secretary	Erik M.
Past Chair	Meghan N.
Chickadee	Sandra G.
Eagle	Ella A.
Cormorant	Shelly P.
Hummingbird	Laura W.
Kingfisher	Trisha A. / Jenn S.
Marmot	Hanna S.
Orca	Karen K. / Estelle K.
Otter	Peter M.
Owl	Amalia C. / Sofia J.
Raccoon	Amanda W. / Zoe J.
Sea Star	Meghan N.
Fundraising Coordinator	Nicole C.
Volunteer Coordinator	Sandra G.
Communications Coordinator	Amalia C.
Community Education Night	Erin W. / Sarah B.
Art Cards Lead	Noel L.
Angel Gift Lead	Erin W.
Spiritwear Lead	Angela H. / Sandra G.
West Coast Seeds	Estelle K.
Hallowe'en Howler	Sarah B. / Robin K. / Asal T. / Laura W.
Fall Social	Noel L. / Penny N.
Spring Social	Sarah B.
Selkirk Rocks the Heart	Penny N.
Freezies On the Green 2025	Stirling C.
Welcome Back BBQ 2025	Natalia T. (Lead)
Hot Lunch Coordinators	Cheryl B., Shelly P. and the entire amazing team

SPG Budget 2025/2026

General bank account:	\$ 33,728.08
Gaming bank account:	\$ 656.19
Expected gaming grant:	\$ 5,060.00

Liability (open cheques)	-\$ 100.00
Total available funds: \$	\$ 39,344.27

	Allocated	Spent	Remaining
Classroom Discretionary Funds, 22 classrooms *\$250	\$ 5,500.00	\$ 2,114.40	\$ 3,385.60
Special Request Fund	\$ 17,305.00	\$ 2,302.08	\$ 15,002.92
			\$ 18,388.52

		Spent	Remaining
Community Fund			
Welcome BBQ (used to be \$600)	\$ 750.00	\$ 567.42	\$ 182.58
Farewell on Green (used to be \$100)	\$ 200.00		
Parent Ed (previously \$950)	\$ 800.00		
Family Dance/Hallowe'en Howler (used to be \$ 200.00	\$ 200.00	\$ 178.92	\$ 21.08
Fall Social (previously spaghetti social)	\$ 1,000.00		
Spring Social/Multicultural Night	\$ 500.00		
	\$ 3,450.00	\$ 746.34	\$ 203.66

		Spent	Remaining
Operating Fund			
Administrative Fees	\$ 1,500.00	\$ 891.00	\$ 609.00
	\$ 1,500.00	\$ 891.00	\$ 609.00

Budget 2024/2025	Allocated	Spent	Remaning	Percentage
Classroom Discretionary Funds	\$ 5,500.00	\$ 2,114.40	\$ 3,385.60	19.82%
Community Fund	\$ 3,450.00	\$ 746.34	\$ 2,703.66	12.43%
Special Requests Fund	\$ 17,305.00	\$ 2,302.08	\$ 15,002.92	62.35%
Operating fund	\$ 1,500.00	\$ 891.00	\$ 609.00	5.40%
Cushion	\$ -		\$ -	0.00%
	\$ 27,755.00	\$ 6,053.82	\$ 21,701.18	100%

SELKIRK PARENT GROUP TREASURER REPORT 2023-2026

FUNDRAISING

Fundraising Program	2025/2026			2024/2025			2023/2024		
	Revenue	Expense	Profit	Revenue	Expense	Profit	Revenue	Expense	Profit
Hot Lunch	50915.20	31168.36	19746.84	65,365.78	59,401.51	5,964.27	88,530.23	74,408.96	14,121.27
Purdy's chocolates			1156.30			3923.65			3204.22
Paradise Cheese				2,400.00	1,584.00	816.00	2,800.00	1,680.00	1,120.00
First Aid Kits									
Spirit Wear									
Gaming Grant	5060.00			5,080.00	4423.81	656.19	4,960.00		4,960.00
Art Cards									
Donations									
Mable labels			51.22			50.70	147.69		147.69
Finn and Izzy									
McTavish Art Kits						2543.10	482.25		482.25
Jan & Jul						167.68			
Thrifty's smile cards									
WISER Wash									
Interest									
URStore									
Essential Oils									
Game Night									
West Coast Seeds						704.82			850
Apples			746						
Total Fundraising	55975.20	31168.36	21700.36	72,845.78	65,409.32	14,826.41	96,920.17	76,088.96	24,885.43

EXPENSES

SPG Expense	2025/2026			2024/2025			2023/2024		
	Funds allocated	Amount spent	Remaining amount	Funds	Amount	Remaining amount	Funds	Amount	Remaining
Classroom Discretionary Funds	5500.00	\$ 2,114.40	3385.60	5500	3889.29	1610.71	5,500.00	4256.50	1,243.50
Special Request Fund	\$ 17,305	\$ 2,302.08	15002.92	33733.06	12145.31	21587.75	20,059.57	\$ 10,882.65	9,176.92
Community Fund	\$ 3,450.00	\$ 746.34	2703.66	3850	1515.73	2334.27	2,450.00		2,450.00
Support Fund									
Operating Fund	\$ 1,500.00	\$ 891.00	609.00	1100	991.51	108.49	850.00	\$ 642.10	207.90
Other expenses									
Total Expenses	27755.00	\$ 6,053.82	21701.18	44183.06	18541.84	25641.22	28,859.57	15781.25	13,078.32

Classroom Discretionary Funds

Classroom	Budget	Amount spent	Remaining amount
Eagle	250		250.00
Chickadee	250	92.01	157.99
Computers	250	51.41	198.59
Cormorant	250	234	16
French Middle	250	239.63	10.37
French Primary	250	228.00	22.00
Hummingbird	250		250
Kingfisher	250		250.00
Leadership	250		250
Marmot	250		250
Music Middle	250	233.9	16.1
Music Primary	250		250
Orca	250	250.00	0.00
Otter	250	204.77	45.23
Outdoor Ed Middle	250		250
Outdoor Ed Primary	250	253.34	-3.34
Owl	250	56.84	193.16
PE	250		250
Raccoon	250	16.79	233.21
Seastar	250	253.81	-3.81
Spec Ed Middle	250		250.00
Spec Ed Primary	250		250
Totals	5500	2114.40	3385.60

Spent rate

38.44%

Special Request Funds

Gr Grp	Classes	Priority	Request	Amount Requested	Amount Approved	Amount Spent	Remaining Balance
KP	Chickadee, Eagle and	1	Compost Education Center	\$ 300.00	\$ 300.00		\$300
		2	Kane Art/pottery lesson	\$ 1,500.00	\$ 1,500.00	\$ 1,200.00	\$300
		3	Arts Education	\$ 800.00	\$ 800.00		\$800
		4	BC Transit Field trip	\$ 750.00	\$ 750.00		\$750
		5	Outdoor play equipment for rooftop playground	\$ 500.00	\$ 500.00		\$500
Gr 1/2	Otter, Marmot and Raccoon	1	Year End Grade 1/2 Field Trip Fort Rodd Hill	\$ 1,000.00	\$ 1,000.00		\$1,000
		2	CRD Forest Program	\$ 250.00	\$ 250.00	\$ 140.00	\$110
		3	CRD Hartland Tour	\$ 400.00	\$ 400.00		\$400
		4	Family Day Event	\$ 400.00	\$ 400.00	\$ 97.26	\$303
		5	Grade 1/2 Team Building	\$ 100.00	\$ 100.00		\$100
		6	HCP Gardens Plant Life Cycle field trip	\$ 360.00	\$ 360.00		\$360
Gr 3/4	Owl and Orca	1	6 bus trips	\$ 4,200.00	\$ 2,100.00		\$2,100
		2	Kaleidoscope	\$ 500.00	\$ 500.00		\$500
		3	CRD programming	\$ 75.00	\$ 75.00		\$75
		4	Shaw Centre of the Salish Sea	\$ 420.00	\$ 420.00		\$420
		5	Educational film at Imax	\$ 250.00	\$ 250.00		\$250
Gr 5/6	Seastar and Cormorant	1	Camp Barnard and Team Building Activity	\$ 3,500.00	\$ 2,500.00	\$ 864.82	\$1,635
		2	Kaleidoscope Theatre Show	\$ 600.00	\$ 600.00		\$600
Gr 7/8	Kingfisher	1	Camp Thunderbird - annual September field study	\$ 2,500.00	\$ 2,500.00		\$2,500
		2	MP3 equipment for classroom	\$ 500.00	\$ 500.00		\$500
Entire School	PE	1	Vibe Street Dance Classes for all grades	\$ 1,500.00	\$ 1,500.00		\$1,500
				\$ 17,305	\$ 2,302.08	\$	15,003