

SPG Meeting Agenda

MEETING INFORMATION

Date and Time: Thursday, November 13th, 2025 at 6:00 pm

Location: Selkirk Montessori School, Kingfisher Room (childcare not available)

<u>Time</u>	<u>Agenda Item</u>	<u>Lead</u>	<u>Materials</u>	<u>Outcome</u>
6:00 pm	1. Meeting Call to Order	Cheryl		
	1.1. Introductions	Cheryl	<i>Verbal</i>	Report
	1.2. Review and Adopt Agenda	Cheryl	Included	Adopt
	1.3. Consent Agenda Approval	Cheryl	Included	Approve
	1.3.1. October 16, 2025 Meeting Minutes		1.3.1	Approve
	1.3.2. Website Performance		1.3.2	Review
	1.3.3. Positions Filled		1.3.3	Review
6:20 pm	2. New & Existing Business			
	2.1. Chair & Vice Chair's Report	Cheryl/Sarah	<i>Verbal</i>	Discuss
	2.1.1. Winter Staff Appreciation	Cheryl	<i>Verbal</i>	Discuss
	2.1.2. Angel Gifts Update	Cheryl	<i>Verbal</i>	Discuss
	2.2. Community & School Events Report			
	2.2.1. Fall/Winter Community Education Night	Sarah	<i>Verbal</i>	Discuss
	2.2.2. Fall Social (Board Games Night) Update	Noel/Penny	<i>Verbal</i>	Discuss
	2.3. Fundraising & Volunteer Coordinators' Report			
	2.3.1. Fall/Winter Fundraisers Update	Nicole C. et al.	<i>Verbal</i>	Discuss
	2.4. Treasurer's Report			
	2.4.1. October 2025 Financial Summary	Asal	2.4.1	Approve
7:30 pm	2.5. Academic & Administrative Report	Erin	<i>Verbal</i>	Report
	2.6. Date & Agenda Items for Next Meeting	Cheryl	<i>Verbal</i>	Report
	3. Adjournment			
	3.1. Next Meeting: TBD	Cheryl	<i>Verbal</i>	Adjourn

SPG Meeting Minutes

Thursday, October 16th, 2025

6:00pm Kingfisher

Start time: 6:04

Attending: Cheryl B, Amanda W, Cassidy F, Chris C, Trish A, Meghan N, Peter M, Sudha K, Erik M, Asal T, Sandra G, Estelle K, Erin H, Angela H, Sarah B

Meeting call to order, Cheryl B, 6:09 pm

Review and adopt agenda 6:10

- Erin W confirmed angel gifts
- Penny N confirmed selkirk rocks the heart

Motion to approve – Sudha K seconded by Asal T, approved

Consent agenda approval 6:09

- No discussion

Motion to approve – Sudha K seconded by Asal T, approved

New Business 6:09

- 2.1.1. Winter Staff Appreciation 6:13 – Cheryl B opened discussion — do we want to continue school-wide or push this back to the classrooms? Group discussed the pros/cons, time commitment, logistics. Action: Cheryl B will reach out to Nicole C to confirm that she's good with continuing. Meghan N will continue with the kudoboard replacements.
- 2.1.2. Fall/Winter Community Education Night 6:17 – Sarah B noted the plan is for November date and further updates will follow.
- 2.1.3. Review Welcome Back BBQ Success 6:18 – Meghan N noted that everything seemed smooth. Started earlier, lots of volunteers, correct amount of food, etc. Group noted a lot of positive feedback, the complaints from the kids were about wasps.
- 2.1.4. Hallowe'en Howler 6:19 – Sarah B noted Kingfisher Leadership is doing haunted hallway, concession. Call for volunteers to come and decorate, or make pumpkins/jack o'lanterns at home. Sarah B will email out to everyone with details. Date/time is October 25th starting at 5:30 to 8:00 pm. Erin H noted that Kingfisher sent a request for concession donations out to parents; group discussed that this could go to all parents.

- 2.1.5. Fall Social Update 6:25 – Noel B sent regards and noted that Board Game Night finalized for Thursday Nov. 20th at 5:30 in the gym. Kingfisher leadership will do a concession stand.
- 2.1.6. Angel Gifts Update 6:27 – Cheryl B noted that Erin W has agreed to run this again. Group discussed the details and how the class reps will be involved.

Treasurer's Report

- 2.3.1. 2025-2026 Budget 6:35 – Asal T presented the attached 2025-2026 budget and the group discussed. Cheryl B reminded that anyone is welcome for Budget Committee discussions to build the budget, which will take place in June 2026.

Motion to approve – Sarah B seconded by Sudha K, approved

- Asal T also shared a new SPG Expense Claim Form which will be moved online so no more scanned or paper claim forms.

Fundraising & Volunteer Coordinators' Report

- 2.2.1. Fall/Winter Fundraisers Update 7:07 – Nicole C was unavailable to give the update. Group discussed some of the fundraising events and different projects as well as the history of how SPG fundraising works and what has been contributed to. Cheryl B noted that Renee and Natalia agreed to run the Purdy's fundraiser again. Sarah B shared that Noel L is looking into Parachute Ice Cream for a spring 2026 fundraiser.

Academic & Administrative Report 7:15

- 2.4. Erin H shared an update on the climbing structure project near the checkerboard, as well as how the logistics with the ongoing labour action across the street are going. The Pacific Montessori Society AGM is November 18th at 7:00 pm. Winter Wonderland extravaganza is on November 15th. Erin H also shared that there are some parents interested in starting a French club, and the Remembrance Day ceremony is open to all attendees.

(note: group returned to Fundraising & Volunteer Coordinators' Report item to further discuss fundraiser logistics as well as how details of fundraisers are communicated)

Date and agenda items for next meeting 7:36

- 2.5. Date for November meeting: Thursday November 13th at 6:00 pm in Kingfisher

Adjournment

- The meeting was adjourned at 7:39 pm

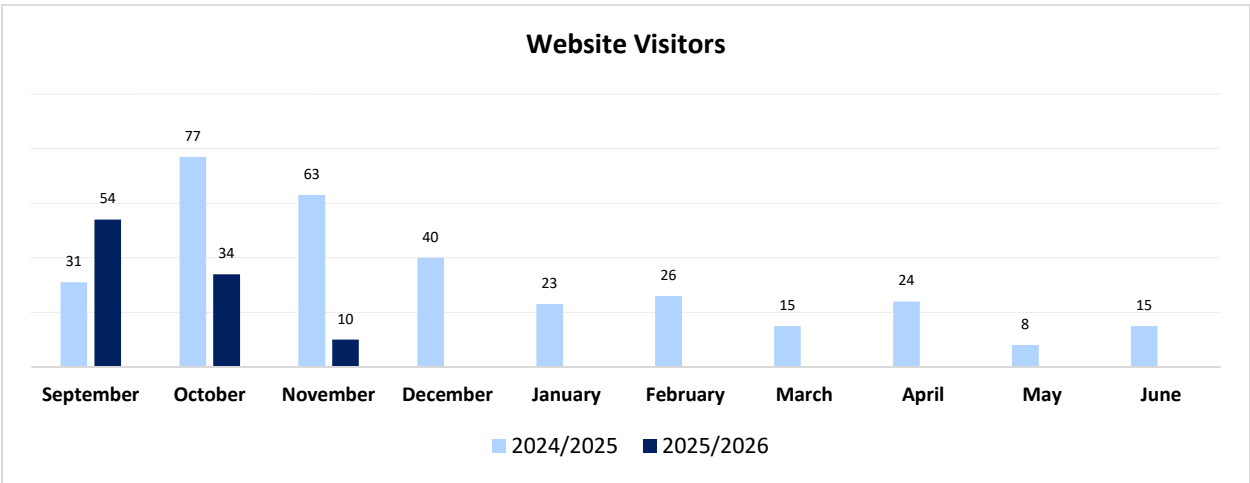
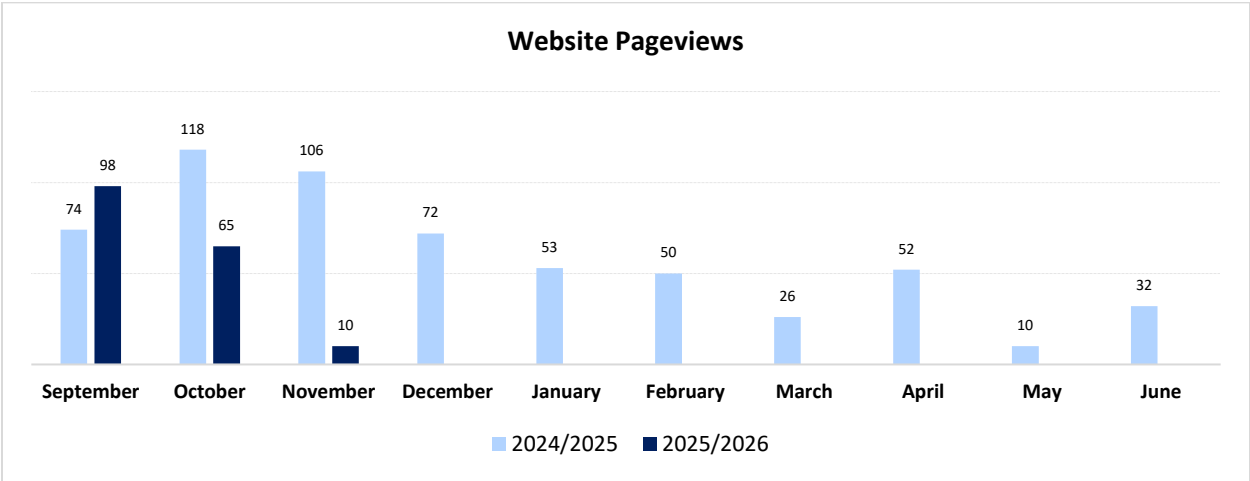
Website Performance

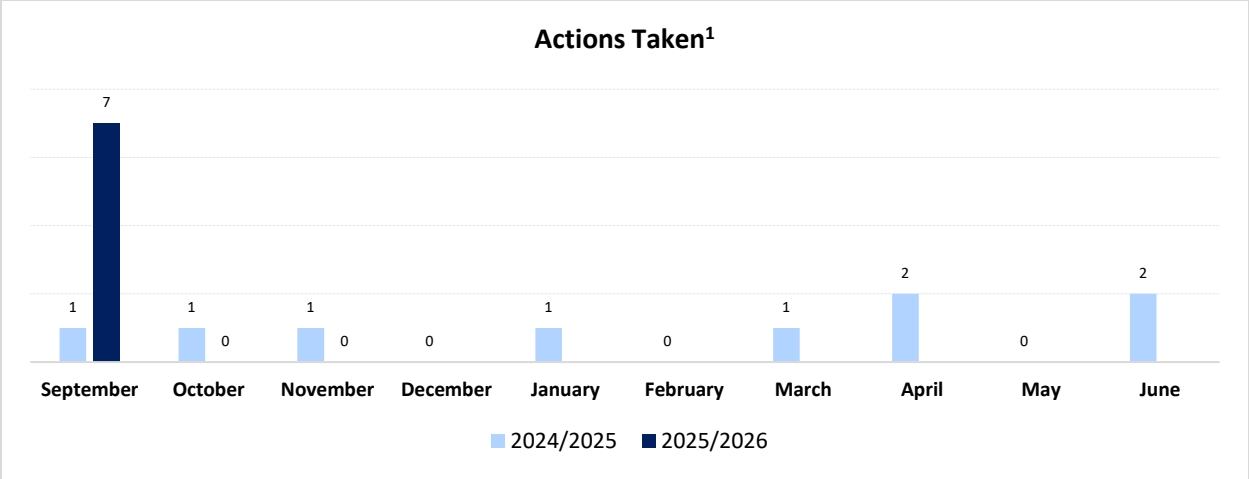
Background

In early 2023, when the Selkirk Parent Group (SPG) website idea was presented, the Secretary at that time committed to sharing performance statistics with the group on a per-meeting basis to determine whether the website is an effective tool and should continue to be used in future years. At the April 15, 2024 SPG meeting, members decided to continue with the website for the 2024/2025 school year, agreeing it was an effective communication and recruitment tool. A paid WordPress plan is utilized to manage the website, as the free plan includes advertisements. The plan was renewed in November 2024 for one year.

The following data represents traffic to the website to November 10, 2025.

Stats





¹ “Actions Taken” refers to an individual on the website taking one of the following actions: signing up for SPG emails or signing up for an SPG volunteer role.

SPG Positions Filled | 2025-2026

Chair	Cheryl B.
Vice Chair	Sarah B.
Treasurer	Asal T.
Secretary	Erik M.
Past Chair	Meghan N.
Chickadee	Sandra G.
Eagle	Ella A.
Cormorant	Shelly P.
Hummingbird	Laura W.
Kingfisher	Trisha A. / Jenn S.
Marmot	Hanna S.
Orca	Karen K. / Estelle K.
Otter	Peter M.
Owl	Amalia C. / Sofia J.
Raccoon	Amanda W. / Zoe J.
Sea Star	Meghan N.
Fundraising Coordinator	Nicole C.
Volunteer Coordinator	Sandra G.
Communications Coordinator	Amalia C.
Community Education Night	Erin W. / Sarah B.
Art Cards Lead	Noel L.
Angel Gift Lead	Erin W.
Spiritwear Lead	Angela H. / Sandra G.
West Coast Seeds	Estelle K.
Hallowe'en Howler	Sarah B. / Robin K. / Asal T. / Laura W.
Fall Social	Noel L. / Penny N.
Spring Social	Sarah B.
Selkirk Rocks the Heart	Penny N.
Freezies On the Green 2025	Stirling C.
Welcome Back BBQ 2025	Natalia T. (Lead)
Hot Lunch Coordinators	Cheryl B., Shelly P. and the entire amazing team

Classroom Discretionary Funds

Classroom	Amount spent	Budget	Remaining amount
Eagle		250	250.00
Chickadee		250	250
Computers		250	250
Cormorant		250	250
French Middle	82.05	250	167.95
French Primary	228.00	250	22.00
Hummingbird		250	250
Kingfisher		250	250.00
Leadership		250	250
Marmot		250	250
Music Middle		250	250
Music Primary		250	250
Orca	250.00	250	0.00
Otter		250	250
Outdoor Ed Middle		250	250
Outdoor Ed Primary	253.34	250	-3.34
Owl		250	250.00
PE		250	250
Raccoon		250	250
Seastar	253.81	250	-3.81
Spec Ed Middle		250	250.00
Spec Ed Primary		250	250
Totals	1067.20	5500	4432.80

Spent rate 19.40%

Special Request Funds

Gr Grp	Classes	Priority	Request	Amount Requested	Amount Approved	Amount Spent	Remaining Balance
KP	Chickadee, Eagle and	1	Compost Education Center	\$ 300.00	\$ 300.00		\$300
		2	Kane Art/pottery lesson	\$ 1,500.00	\$ 1,500.00		\$1,500
		3	Arts Education	\$ 800.00	\$ 800.00		\$800
		4	BC Transit Field trip	\$ 750.00	\$ 750.00		\$750
		5	Outdoor play equipment for rooftop playground	\$ 500.00	\$ 500.00		\$500
Gr 1/2	Otter, Marmot and Raccoon	1	Year End Grade 1/2 Field Trip Fort Rodd Hill	\$ 1,000.00	\$ 1,000.00		\$1,000
		2	CRD Forest Program	\$ 250.00	\$ 250.00	\$ 140.00	\$110
		3	CRD Hartland Tour	\$ 400.00	\$ 400.00		\$400
		4	Family Day Event	\$ 400.00	\$ 400.00		\$400
		5	Grade 1/2 Team Building	\$ 100.00	\$ 100.00		\$100
		6	HCP Gardens Plant Life Cycle field trip	\$ 360.00	\$ 360.00		\$360
Gr 3/4	Owl and Orca	1	6 bus trips	\$ 4,200.00	\$ 2,100.00		\$2,100
		2	Kaleidoscope	\$ 500.00	\$ 500.00		\$500
		3	CRD programming	\$ 75.00	\$ 75.00		\$75
		4	Shaw Centre of the Salish Sea	\$ 420.00	\$ 420.00		\$420
		5	Educational film at Imax	\$ 250.00	\$ 250.00		\$250
Gr 5/6	Seastar and Cormorant	1	Camp Barnard and Team Building Activity	\$ 3,500.00	\$ 2,500.00	\$ 864.82	\$1,635
		2	Kaleidoscope Theatre Show	\$ 600.00	\$ 600.00		\$600
Gr 7/8	Kingfisher	1	Camp Thunderbird - annual September field study	\$ 2,500.00	\$ 2,500.00		\$2,500
		2	MP3 equipment for classroom	\$ 500.00	\$ 500.00		\$500
Entire School	PE	1	Vibe Street Dance Classes for all grades	\$ 1,500.00	\$ 1,500.00		\$1,500
				\$ 17,305	\$ 1,004.82	\$	16,300

SPG Budget 2025/2026

General bank account:	\$ 33,728.08
Gaming bank account:	\$ 656.19
Expected gaming grant:	\$ 5,060.00
	SRF KP Mindfulness \$100
Liability (open cheques)	
	-\$ 100.00
Total available funds: \$	\$ 39,344.27

	Allocated	Spent	Remaining
Classroom Discretionary Funds, 22 classrooms *\$250	\$ 5,500.00	\$ 1,067.20	\$ 4,432.80
Special Request Fund	\$ 17,305.00	\$ 1,004.82	\$ 16,300.18
			\$ 20,732.98

		Spent	Remaining
Community Fund			
Welcome BBQ (used to be \$600)	\$ 750.00	\$ 567.42	\$ 182.58
Farewell on Green (used to be \$100)	\$ 200.00		
Parent Ed (previously \$950)	\$ 800.00		
Family Dance/Hallowe'en Bash (used to be \$2	\$ 200.00	\$ 178.92	\$ 21.08
Fall Social (previously spaghetti social)	\$ 1,000.00		
Spring Social/Multicultural Night	\$ 500.00		
	\$ 3,450.00	\$ 746.34	\$ 203.66

		Spent	Remaining
Operating Fund			
Administrative Fees	\$ 1,500.00	\$ 801.00	\$ 699.00
	\$ 1,500.00	\$ 801.00	\$ 699.00

Budget 2024/2025	Allocated	Spent	Remaning	Percentage
Classroom Discretionary Funds	\$ 5,500.00	\$ 1,067.20	\$ 4,432.80	19.82%
Community Fund	\$ 3,450.00	\$ 746.34	\$ 2,703.66	12.43%
Special Requests Fund	\$ 17,305.00	\$ 1,004.82	\$ 16,300.18	62.35%
Operating fund	\$ 1,500.00	\$ 801.00	\$ 699.00	5.40%
Cushion	\$ -		\$ -	0.00%
	\$ 27,755.00	\$ 3,619.36	\$ 24,135.64	100%

SELKIRK PARENT GROUP TREASURER REPORT 2023-2024

FUNDRAISING

Fundraising Program	2025/2026			2024/2025			2023/2024		
	Revenue	Expense	Profit	Revenue	Expense	Profit	Revenue	Expense	Profit
Hot Lunch	27080.51	8231.72	18848.79	65,365.78	59,401.51	5,964.27	88,530.23	74,408.96	14,121.27
Purdy's chocolates			0			3923.65			3204.22
Paradise Cheese				2,400.00	1,584.00	816.00	2,800.00	1,680.00	1,120.00
First Aid Kits									
Spirit Wear									
Gaming Grant	5060.00			5,080.00	4423.81	656.19	4,960.00		4,960.00
Art Cards									
Donations									
Mable labels			51.22			50.70	147.69		147.69
Finn and Izzy									
McTavish Art Kits						2543.10	482.25		482.25
Jan & Jul						167.68			
Thrifty's smile cards									
WISER Wash									
Interest									
URStore									
Essential Oils									
Game Night									
West Coast Seeds						704.82			850
Total Fundraising	32140.51	8231.72	18900.01	72,845.78	65,409.32	14,826.41	96,920.17	76,088.96	24,885.43

EXPENSES

SPG Expense	2025/2026			2024/2025			2023/2024		
	Funds allocated	Amount spent	Remaining amount	Funds	Amount	Remaining amount	Funds	Amount	Remaining
Classroom Discretionary Funds	5500.00	\$ 1,067.20	4432.80	5500	3889.29	1610.71	5,500.00	4256.50	1,243.50
Special Request Fund	\$ 17,305	\$ 1,004.82	16300.18	33733.06	12145.31	21587.75	20,059.57	\$ 10,882.65	9,176.92
Community Fund	\$ 3,450.00	\$ 746.34	2703.66	3850	1515.73	2334.27	2,450.00		2,450.00
Support Fund									
Operating Fund	\$ 1,500.00	\$ 801.00	699.00	1100	991.51	108.49	850.00	\$ 642.10	207.90
Other expenses									
Total Expenses	27755.00	\$ 3,619.36	24135.64	44183.06	18541.84	25641.22	28,859.57	15781.25	13,078.32