

SPG Meeting Agenda

MEETING INFORMATION

Date and Time: Thursday, October 15th, 2026 at 6:00 pm

Location: Selkirk Montessori School, Kingfisher Room

<u>Time</u>	<u>Agenda Item</u>	<u>Lead</u>	<u>Materials</u>	<u>Outcome</u>
6:00 pm	1. Meeting Call to Order	Sarah		
	1.1. Introductions	Sarah	<i>Verbal</i>	
	1.2. Review and Adopt Agenda	Sarah	<i>Included</i>	Adopt
	1.3. September 17, 2026 Meeting Minutes	Sarah	<i>Included</i>	Approve
6:15 pm	2. Chair & Vice Chair's Report	Sarah / Shanna		
	2.1. Review Parent Education Nights (September 29 and October 5)	Sarah	<i>Verbal</i>	Review
	2.2. Review Fall Social	Noel / Penny	<i>Verbal</i>	Review
	2.3. Halloween Howler Update	Sarah	<i>Verbal</i>	Discuss
	2.4. Winter Staff Appreciation	Sarah / Shanna	<i>Verbal</i>	Discuss
6:30 pm	3. Fundraising Coordinator's Report	Miko		
	3.1. Fall/Winter Fundraisers Update	Miko + Leads	<i>Verbal</i>	Discuss
6:45 pm	4. Treasurer's Report	Asal		
	4.1. 2026-2027 Budget	Asal	<i>Included</i>	Approve
7:15 pm	5. Academic & Administrative Report	Erin / Marie	<i>Verbal</i>	Discuss
7:25 pm	6. Other Business & Adjournment	Sarah		
7:30 pm	6.1. Next Meeting: Thursday, November 19, 2026	Sarah	<i>Verbal</i>	Confirm
	6.2. Adjournment	Sarah	<i>Verbal</i>	Adjourn

SPG Positions Filled | 2026-2027
Some positions TBC

Chair	Sarah B.
Vice Chair	Shanna P.
Treasurer	Asal T.
Secretary	Erik M.
Past Chair	Cheryl B.
Chickadee	Cecelia Z.
Eagle	Miko H.
Cormorant	— TBC —
Hummingbird	Avery C.
Kingfisher	Meghan N.
Marmot	Hanna S.
Orca	Celia C.
Otter	Peter M.
Owl	Sofia J.
Raccoon	Amanda W.
Sea Star	Leah K. + Estelle K.
Fundraising Coordinator	Miko H.
Volunteer Coordinator	— to be filled —
Communications Coordinator	(Amalia C.) DNF 2026-2027
Community Education Night	(Erin W. / Sarah B.)
Art Cards Lead	Noel L.
Angel Gift Lead	(Erin W.)
Spiritwear Lead	(Angela H. / Sandra G.)
West Coast Seeds	Estelle K.
Hallowe'en Howler	Sarah B. / Robin K. / Asal T. / Laura W.
Fall Social	Noel L. / Penny N.
Spring Social	Sarah B.
Selkirk Rocks the Heart	Penny N.
Freezies On the Green 2026	Stirling C.
Welcome Back BBQ 2027	(Natalia T. (Lead))
Hot Lunch Coordinators	(Cheryl B., Shelly P. and the entire amazing team)

SPG Meeting Minutes

Thursday, September 17th 2026 6:00 pm
Selkirk Montessori School, Kingfisher Room

Start time: 6:00 pm (social), 6:30 pm (meeting)

Attending: Cheryl B, Dan Y, Cecelia Z, Angela H, Krista P, Estelle K, Avery K, Shanna P, Ryan H, Amanda W, Miko H, Celia C, Sarah B, Erik M, Erin H

1. Meeting call to order

1.1. Introductions 6:30 pm

- The group did introductions briefly as many new and returning faces joined.

1.2. Review and adopt agenda 6:40 pm

- The group reviewed the agenda and no additions or notes were made.
Motion to approve – Sarah B, seconded by Angela H, approved

1.3. June 4, 2026 Meeting Minutes 6:42 pm

- The group reviewed the minutes and no additions or notes were made.
Motion to approve – Sarah B, seconded by Angela H, approved

2. New & Existing Business

2.1. SPG Positions and Class Representation 6:42

- Cheryl B introduced a variety of available positions for the group, starting with classroom rep openings in Eagle, Chickadee, Hummingbird, Orca and Cormorant. Sarah B has been elected as SPG Chair, with Cheryl B moving to Past Chair. Shanna P has been elected as Vice Chair. Miko H has been elected as Fundraising Coordinator.

2.2. Fall Events Calendar

2.2.1. Parent Education Nights 7:20

- Sarah B shared that two Parent Education nights are coming up: September 29th and October 5th. Details are on the SPG website calendar and will be in the Weeklies email. One is about anxiety in children and the second is spearheaded by Celia C about the safe use of technology by children. Sarah B will confirm if Kingfisher students will offer childminding for the two Parent Ed nights.

2.2.2. Halloween Howler 7:29

- The event is set for Friday, October 30th. Volunteers are welcome, please chat with Sarah B, kids can also help with setup.

2.2.3. Fall Social Event 7:30

- Noel B shared an update (by email) that the Fall Social is coming up on Saturday September 26th with an apple theme and a potluck format. Information is out in the Weeklies with a signup form.

2.2.4. Auction Meeting 7:30

- The 2026 auction meeting will be held September 22nd at 3:15 pm in the Selkirk Montessori School staff room, volunteers from the SPG are welcome.

3. Fundraising & Volunteering

3.1. Fall Fundraisers Brief Update

3.1.1. Hot Lunch + Pizza 7:33

- Cheryl B gave the update, hot lunch and pizza are moving and going well.

3.1.2. Apples 7:33

- Cheryl B and Noel (by email) gave an update that the apple fundraiser is launching in the Weeklies on Friday September 18th with pickup Tuesday October 20th.

3.1.3. Mabel's Labels 7:34

- Cheryl B gave the update, it's ongoing and parents are able to purchase labels as needed.

3.1.4. Spirit Wear 7:37

- Angela H gave an update that there is a back to school sale going on for 20% off on the Spirit Wear store. A parent noted that there is a shipping cost; Angela H shared that the shop will allow for group orders and will discuss and work out the logistics for this. The group also discussed the past idea of an Indigenous design and various other related topics.

3.1.5. West Coast Seeds 7:37

- Estelle K shared that we've received the dates for West Coast Seeds January 12th to February 2nd 2027.

3.1.6. New Fundraiser Ideas 7:42

- Estelle K shared that we can sell tickets to the Hillside Shopping Centre Night of Lights on November 22nd. It's 100% proceeds for the SPG, tickets are \$5 each. Group agreed and will discuss the logistics outside of the meeting to get moving.
- Shelly P shared (by prior email) the Clara Clark fundraiser. Group approved.

4. Adjournment

4.1. Next Meeting: Thursday October 15, 2026

- The meeting was adjourned at 7:43 pm

Classroom Discretionary Funds

Classroom	Budget	Amount spent	Remaining amount
Eagle	250		
Chickadee	250		
Computers	250		
Cormorant	250		
French Middle	250		
French Primary	250		
Hummingbird	250		
Kingfisher	250		
Leadership	250		
Marmot	250		
Music Middle	250		
Music Primary	250		
Orca	250		
Otter	250		
Outdoor Ed Middle	250		
Outdoor Ed Primary	250		
Owl	250		
PE	250		
Raccoon	250		
Seastar	250		
Spec Ed Middle	250		
Spec Ed Primary	250		
Totals	5500		

Spent rate

0.00%

Special Request Funds

Gr Grp	Classes	Priority	Request	Amount Approved	Amount Spent	Remaining Balance	Notes
KP	Chickadee, Eagle and Hummingbird	1	Kane Art/pottery lesson	\$2,200		\$2,200.00	
		2	Compost Education Center, Bug Zoo, Science Venture, In School Science and	\$1,300		\$1,300.00	
		3	Cooperative games, building activities and manipulatives	\$250		\$250.00	
		4	Drama and dance lessons	\$900		\$900.00	
		5	Outdoor playground equipment	\$500		\$500.00	
		6	Classroom Art Easel (Hummingbird)	\$150		\$150.00	
Gr 1/2	Otter, Marmot and Raccoon	1	Esquimalt Gorge Park & Nature House	\$1,230		\$1,230.00	
		2	Salmon Run- Sooke	\$1,300		\$1,300.00	
		3	Center of the Universe	\$280		\$280.00	
		4	FED Urban Farm	\$250		\$250.00	
		5	Family Day Tea	\$500		\$500.00	
		6	Learn to Fish Program Bus	\$1,000		\$1,000.00	
		7	Kaleidoscope Theatre	\$800		\$800.00	
Gr 3/4	Owl and Orca	1	Salish Sea Safari	\$500		\$500.00	
		2	Trip to Compost Education Centre	\$750		\$750.00	
		3	Field trip bus expense	\$650		\$650.00	
		4	Story Studio	\$3,000		\$3,000.00	
Gr 5/6	Seastar and Cormorant	1	Camp Barnard and Team Building Activity	\$2,300		\$2,300.00	
		2	Wildplay + bus back + Overnighter	\$3,000		\$3,000.00	
Gr 7/8	Kingfisher	1	Camp Thunderbird - annual September field study	\$3,000.00		\$3,000.00	
Entire School	PE	1	Hip Hop Dance Classes with Vibestreet	\$2,500		\$2,500.00	
				\$26,360	\$ -	\$ 26,360	

SPG Budget 2025/2026

General bank account:	\$ 39,776.50
Gaming bank account:	\$ 800.02
Gaming grant:	\$ 5,180.00
Liability (open cheques)	\$ 1,909.48
Total available funds: \$	\$ 43,847.04

	Allocated	Spent	Remaining
Classroom Discretionary Funds, 22 classrooms *\$250	\$ 5,500.00	\$ -	\$ 5,500.00
Special Request Fund	\$ 26,360.00		\$ 26,360.00
			\$ 31,860.00

	Spent	Remaining	
Community Fund			
Welcome BBQ	\$ 750.00	\$ 750.00	
Farewell on Green (increased from \$200)	\$ 275.00	\$ 275.00	
Parent Ed	\$ 1,600.00	\$ 1,600.00	\$800 budgeted plus \$800 carried over from 2026
Hallowe'en Howler	\$ 200.00	\$ 200.00	
Fall/Spring Social(s)	\$ 3,000.00	\$ 3,000.00	Social budgets combined and increased to accomodate new initiatives
	\$ 5,825.00	\$ -	\$ 5,825.00

	Spent	Remaining
Operating Fund		
Administrative Fees	\$ 1,500.00	\$ 1,500.00
	\$ 1,500.00	\$ 1,500.00

	Allocated	Spent	Remaning	Percentage
Budget 2026/2027				
Classroom Discretionary Funds	\$ 5,500.00	\$ -	\$ 5,500.00	13.04%
Community Fund	\$ 5,825.00	\$ -	\$ 5,825.00	13.81%
Special Requests Fund	\$ 26,360.00		\$ 26,360.00	62.49%
Operating fund	\$ 1,500.00	\$ -	\$ 1,500.00	3.56%
Cushion	\$ 3,000.00		\$ 3,000.00	7.11%
	\$ 42,185.00	\$ -	\$ 42,185.00	100%